******Excel Spreadsheet Questions

After reviewing the information on the GCF Learn Free website, answer the following questions.

1. Explain what the Ribbon is in Excel and how it is used.

2. What is the Quick Access Toolbar? Give 2 examples of commands that can be found on the drop down menu.

3. In Excel, what is the backstage view used for?

4. Explain the difference between Normal View, Page Layout View, and Page Break View.

5. Provide one real-world example of how Excel Spreadsheet Software could be used.